



Federal Supply Schedule - FSC Group 71, Part I
 Contract No: GS-29F-0105G
 Contract Period: 10/01/06 – 09/30/11

Groupe Lacasse

Customer Ordering Information

**Lacasse - 70, 400, 2001, C3,
 Quorum Multiconference & Morpheo Collection
 Lacasse Files - Laminate and Steel
 Lacasse & Lacasse Files - Quick Ship
 Avenue Casegoods - Options, Notes, Clío, Quad and
 Arabesque series
 United Chair Seating – (includes Onyx, Saggio,
 S Series, Fortune, & Brylee Café Stool Addendums)
 United Chair Quickship**

1a. SIN'S:

- 711-2 Worksurfaces / Workstations
- 711-3 Filing & Storage Cabinets
- 711-9 Executive Conference Room Furniture
- 711-11 Tables and Accessories
- 711-18 Multi-Purpose Seating
- 711-19 Stacking Chairs, Dollies or Trucks
- 711-20 Display and Communication Boards
- 711-94 Design/Layout Services –(\$55 per hour)
- 711-95 Installation Services

1b. LOWEST PRICED MODEL (to follow)

2. MAXIMUM ORDER:

\$500,000 Net Shipping to One Destination

3. MINIMUM ORDER:

\$100 Net Shipping to One Destination

4. GEOGRAPHIC COVERAGE:

48 contiguous states and the District of Columbia.
 Shipments for AK, HI, GU, PR, etc. are POE (Point of Embarkment)

5. PRODUCTION POINT:

Lacasse & Avenue Products - St. Pie, Quebec, Canada
 Lacasse Steel Products - Big Rapids, MI, USA
 United Chair Products - Bruce, MS, USA

6. DISCOUNT:

AVENUE PRODUCTS	LACASSE PRODUCTS
Zone 1: 61.50%	Zone 1: 58.50%
Zone 2: 61.10%	Zone 2: 58.10%
Zone 3: 60.10%	Zone 3: 57.11%
Zone 4: 59.10%	Zone 4: 56.21%
Zone 5: 58.10%	Zone 5: 54.81%

Avenue Collection: April 2006 Price List + 6% effective 7/24/07. + 6% effective 11/30/08.

CONTRACTOR: Groupe Lacasse, LLC

c/o Larry Ingram & Associates
 839-F Quince Orchard Blvd.
 Gaithersburg, Md. 20878-1916
 Voice: (301) 519-1480
 Fax: (301) 519-1487 eFax: (240) 255-0730
 Email: gsa@lianet.us

**Lacasse January 2007 Price List – Effective 3/9/07.
 + 6% Price Increase effective 11/30/08.**

Lacasse Steel - +8% effective 11/30/08.

**Lacasse February 2008 Quickship Price List + 6%
 Price Increase on Laminate/accessories effective
 11/30/08. + 8% on Steel lateral files & storage
 effective 11/30/08.**

NOTE: Please see #7 for United Chair Discounts

7. QUANTITY DISCOUNTS:

See below; applies to UNITED CHAIR products only.
 Discounts based on list prices below.

Orders below \$175,644.00 list --- 57.3%
--

Orders above \$175,644.00 list --- 60.7%
--

<p>*United Chair January 2007 Price List Effective 3/9/07-(See addendum for pricing info.) *Onyx, Saggio, S Series, Fortune & Brylee Café Stool Addendums all GSA Approved.</p>

8. PROMPT PAYMENT TERMS:

None

9a. GOVERNMENT CREDIT CARDS:

Accepted for orders below the micro-purchase threshold.

9b. GOVERNMENT CREDIT CARDS:

Accepted for orders above the micro-purchase threshold.

10. FOREIGN ITEMS:

None

11a. TIME OF DELIVERY:

Lacasse & Avenue Products - 70 days after
 Manufacturer's receipt of acceptable order and layout or
 sooner.

United Chair Models - 35 days after receipt of order
 (ARO) or sooner.

11b. EXPEDITED DELIVERY:

Contact Larry Ingram & Associates for availability on 5-
 day Quick Ship Program available on select Lacasse ,
 Lacasse Steel Files & United Chair products.

11c. OVERNIGHT and 2-DAY DELIVERY:

Contact Larry Ingram & Associates for more information. 301-519-1480 or gsa@lianet.us

11d. URGENT REQUIREMENTS: Available per I-FSS-140-B; **Contact** Larry Ingram & Associates for more information.

12. FOB POINTS:

Lacasse and Avenue Products: Destination

United Chair Products: All orders are FOB Destination. (FAR# 52.247-34)

Available FOB Destination within consignee's premises (FAR# 52.247-35).

Written orders shall cite "Inside Delivery" and include a line to allow applicable charges.

Standard dock and/or elevator receiving required (access to be 13'6" x 53' trucks) to avoid additional charges.

"Inside delivery charges as follows":

Weight of units to be delivered within consignees premises:

Up to 911 pounds: Minimum ...- \$41.00

Over 912 pounds: Per 100# wt. - \$4.50 / cwt.

Per orders or per delivery vehicle -

Maximum charge.....\$477.28

Additional labor/equipment rate - \$ 45.00/mhr

13. ORDERING ADDRESS:

GROUPE LACASSE

c/o LIA & Participating Dealer

839-F Quince Orchard Blvd.

Gaithersburg, Md. 20878-1916

Phone: (301) 519-1480

Fax: (301) 519-1487 eFax: (240) 255-0730

Email: gsa@lianet.us

Alternate Ordering Address: "Address in Central Contractor Registration"

14. PAYMENT ADDRESS:

Regular Mail	Electronic Transfer
Groupe Lacasse LLC 21553 Network Place Chicago, IL 60673-1219	J.P. Morgan Chase Bank Acct. #: 1039312 Bank AB#: 071000013 *See #26 for DUNS, TAX ID & CAGE CODE

15. WARRANTY:

Per Groupe Lacasse's & United Chair's Standard Warranty, see Price Lists Terms & Conditions.

16. EXPORT PACKING:

Write, call or fax for questions or quotes.

17. CREDIT CARD TERMS:

None, credit cards are accepted. (GROUPE LACASSE CREDIT CARD FORM AVAILABLE)

18. RENTAL / MAINTENANCE:

Not Available

19. INSTALLATION:

Lacasse & Avenue – Negotiable on a case- by- case basis. (+ .75% for IFF)

United Chair Products – Installation Services available when requested. The rates for installation are as follows: All installation projects up to \$500.00 will be 15% of the purchase order with a minimum charge of \$150.00. All installation projects over \$500.00 will be negotiated with the ordering agency on a case-by-case basis. (+.75% for IFF)

* Lacasse, Avenue & United Chair Products: Inclusive of IFF; (IFF will be withheld from servicing fee).

20. REPAIR PART TERMS:

Available as per commercial practice.

21. SERVICE & DISTRIBUTION POINTS:

Servicing dealers are strategically located across the United States.

22. PARTICIPATING DEALERS:

Lacasse / Avenue Products & United Chair –

Contact LIA at 301-519-1480 or gsa@lianet.us

or visit the Groupe Lacasse Website at

www.grouperlacasse.com

23. PREVENTATIVE MAINTENANCE:

Not Available

24. YEAR 2000 (Y2K) COMPLIANT:

Compliant

25. ENVIRONMENTAL ATTRIBUTES:

Groupe Lacasse LLC complies with all State, Federal and local environmental regulations. *Greengard

Certifications & ISO 14001 Certifications available upon request.

26. DUNS # / TIN / CAGE CODE:

TIN: 383504222

DUN#: 004036778

CAGE CODE #: 1R5A1

27. CCR NOTICE:

Groupe Lacasse LLC is registered in the CCR.

28. CANCELLATION:

No cancellation charge prior to production. After production, only cost incurred that cannot be recovered through resale of merchandise within a reasonable length of time (6 months).

29. RETURNS / RESTOCKING:

Returns will be subject to a 30% restocking charge and government shall pay and bear responsibility for returns and shall return product FOB destination. Returns will not be accepted without written authorization and issuance of a return authorization number by Groupe Lacasse LLC.

Email: gsa@lianet.us On-line access to Contract Ordering Information, Terms, and Conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA ADVANTAGE! a menu-driven database system.

